

2011 Mileage Deduction Information

The IRS is taking a much closer look at mileage deductions claimed on tax returns. The rules state that in order to claim a mileage deduction you must keep adequate records. A log or pocket calendar is the easiest way to keep track of the mileage you plan to deduct. Odometer readings on January 1 of each year can provide total mileage figures.

For 2011 the standard mileage deduction rates are:

	<i>Applicable Period</i>	<i>Rates (in cents per mile)</i>
Business Mileage	January 1 - June 30	51
	July 1 - December 31	55.5
Medical Mileage	January 1 - June 30	19
	July 1 - December 31	23.5
Charitable Mileage	All Year	14

If you wish to claim a mileage deduction on your 2011 tax return we ask that you fill out and sign the form below. Thank you.

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Vehicle #1 (year and model) _____

Vehicle is available for personal use Vehicle is business use only

Odometer 1/1/2011 _____ **Odometer 12/31/11** _____ **Total** _____

Business miles: Jan.1-June 30 _____ July 1-Dec.31 _____

Medical miles: Jan.1-June 30 _____ July 1-Dec.31 _____

Charitable miles _____ **Auto Loan Interest paid in 2011** _____

Vehicle #2 (year and model) _____

Vehicle is available for personal use Vehicle is business use only

Odometer 1/1/2011 _____ **Odometer 12/31/11** _____ **Total** _____

Business miles: Jan.1-June 30 _____ July 1-Dec.31 _____

Medical miles: Jan.1-June 30 _____ July 1-Dec.31 _____

Charitable miles _____ **Auto Loan Interest paid in 2011** _____

I have records and/or I have written evidence to support the deduction claimed. I certify that the information provided is accurate.

Taxpayer _____ **Date** _____

Print name _____